



PUBLIC COMMENT POLICY

SEPTEMBER 16, 2010

PROCEDURES FOR PUBLIC COMMENT

1. Unless otherwise provided herein, the Board will provide for public comment at each of its regular meetings. The agenda for each regular meeting will include a public comment item.
 - A. The period for public comment will be announced by the President of the Board or person conducting the meeting immediately following the introduction of an agenda item.
 - B. The President of the Board or person conducting the meeting has the authority to end the comment period.
2. Persons wishing to comment must be in attendance at the meeting and shall:
 - A. Speak only when recognized by the President of the Board or person conducting the meeting.
 - B. Speak only on the agenda item that has been announced.
 - C. Rise and state their name prior to any remarks on an agenda item.
 - i. Direct all comments to the President of the Board or person conducting the meeting.
 - ii. Display proper decorum and conduct at all times.
 - a. There is an absolute prohibition on personal attacks on Board members or others, comments considered profane, frivolous, harassing, and repetitive or are not appropriate for comment.
 - b. The President of the Board or presiding officer has the right to exclude such comments at his discretion, prohibit further comment for any speaker who violates the rules, and, if necessary, call for the removal of any person for misconduct or refusal to obey reasonable orders from the meeting.
 - D. If speaking on behalf of a group, provide documentation for approval by the Board President or person conducting the meeting that their presented views are those of the organization. A resolution or official minutes from the organization are acceptable forms of documentation.
 - E. Speak only once per agenda item and limit comments to (3) minutes or less.